

**MINUTES**

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**CABINET MEETING: 18 JANUARY 2024**

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**Present** Councillor Huw Thomas (Leader)  
Councillors Peter Bradbury/ Julie Sangani (job share)  
Councillor Jen Burke  
Councillor Dan De'Ath  
Councillor Russell Goodway  
Councillors Norma Mackie/ Ash Lister (job share)  
Councillor Sarah Merry  
Councillor Lynda Thorne  
Councillor Chris Weaver  
Councillor Caro Wild

**Observers:** Councillor John Lancaster  
Councillor Joe Carter

**Also:**

**Officers:** Paul Orders, Chief Executive  
Chris Lee, Section 151 Officer  
Sarah McGill, Corporate Director  
Debbie Marles, Monitoring Officer  
Claire Deguara, Cabinet Office

**Apologies:** Councillor Rodney Berman

**1 MINUTES OF THE CABINET MEETING OF 14 DECEMBER 2023**

The minutes of the Cabinet meeting of 14 December 2023 were approved.

**2 TO RECEIVE THE JOINT TASK AND FINISH INQUIRY REPORT ON THE REPLACEMENT LDP**

Councillor Williams presented the Joint Task and Finish Inquiry Report on the Replacement Local Development Plan. The Inquiry Report has 130 key findings and 17 recommendations.

**RESOLVED:** that the report of the Economy & Culture Scrutiny Committee Inquiry report entitled "Cardiff Museum" be received and a response provided within the usual timeframe.

### 3 SHARED PROSPERITY FUND UPDATE

***Appendix 2 of the Cabinet Report is not for publication as it contains exempt information of the description contained in paragraphs 14 of Part 4 and paragraph 21 of Part 5 of Schedule 12A of the Local Government Act 1972.***

*Cllr Sangani declared a personal interest in this item as she is employed by Prince's Trust.*

Cabinet received a report providing an update on the delivery of the Shared Prosperity Fund in Cardiff and seeking approval for a revised delivery programme for 2024/25, including proposals for currently unallocated funding and any future underspend.

The successful applicants to the Council's Shared Prosperity Fund Open Call process were highlighted. It was noted that these schemes will support a range of activities, including both wide-ranging and targeted support for young people to get into employment, support for volunteering activity, support for activities for older people, schemes to improve the local environment, investment in community buildings and support for disadvantaged communities.

It was highlighted that this report provides the necessary delegations to conclude the current Shared Prosperity Fund Programme. Cabinet will continue to receive updates on progress, as well as the outputs and outcomes of the programme.

A public and confidential letter from the Economy and Culture Scrutiny Committee was circulated.

RESOLVED: that

1. authority be delegated to the Chief Executive and Section 151 Officer in consultation with the Leader of the Council to progress the proposed unallocated funding processes identified in this report in paragraphs 16 to 19.
2. authority be delegated to the Assistant Director for Communities and Housing to allocate any underspend as outlined in paragraphs 20 to 21.
3. authority be delegated to Chief Executive and Section 151 Officer in consultation with the Leader of the Council to conclude any arrangements relating to overall regional underspend.

### 4 SCHOOL ORGANISATION PLANNING: PRIMARY SCHOOL PLACES TO SERVE CATHAYS AND PARTS OF GABALFA, HEATH, LLANDAFF NORTH AND PLASNEWYDD

***Appendix 4 to this report has been redacted to remove information which is exempt from publication pursuant to paragraphs 13 and 21 of Part 4 of Schedule 12A of the Local Government Act 1972; and Appendices 5 and 6 to this report have been redacted to remove information which is exempt from***

***publication pursuant to paragraphs 14 and 21 of Part 4 of Schedule 12A of the Local Government Act 1972.***

*Cllr Merry declared a personal interest in this item as the decision impacts on part of her ward.*

*Cllr Burke declared a personal interest in this item as she is a parent of children in school in Llandaff North.*

*Cllrs Mackie and Weaver declared a personal and prejudicial interest as they are Governors at Gladstone Primary School and took part in the consultation in a Governor capacity. Cllrs Mackie and Weaver left the meeting and did not take part in decision making on this item.*

Cabinet considered a report regarding proposals to balance English-medium and Welsh-medium community primary school provision to service Cathays and parts of Gabalfa, Heath, Llandaff North and Plasnewydd.

The report informed the Cabinet of objections received to the statutory notice relating to Allensbank Primary School Gladstone Primary School and Ysgol Mynydd Bychan. It was noted that five objections were received to the notice, including one from Ysgol Mynydd Bychan and one from Ysgol Glan Ceubal.

The report highlighted that a statutory notice has been published in respect of proposals published by the Governing Body of St Monica's Church in Wales Primary School – and aligned to those set out by the Council - to transfer St Monica's Church in Wales Primary School to the current Ysgol Mynydd Bychan site and establish nursery provision at the school, from September 2025.

A public letter from the Children and Young People Scrutiny Committee was circulated.

RESOLVED: that

1. It be noted that the proposals of the Governing Body of St Monica's Church in Wales Primary School to transfer St Monica's Church in Wales Primary School to the current Ysgol Mynydd Bychan site and establish nursery provision at the school, from September 2025, which are subject to determination by the Governing Body on 11 January 2024.
2. Subject to the determination of the Governing Body of St Monica's Church in Wales Primary School the proposals referred to in recommendation 1 be implemented, to proceed to:
  - (i) Approve the proposals in respect of Allensbank Primary School, Gladstone Primary School and Ysgol Mynydd Bychan as set out in paragraph 1 of this report, without modification.

- (ii) Authorise officers to take the appropriate actions to implement the proposals as set out in paragraph 1.
- (iii) Authorise officers to publish the decision within 7 days of determination of the proposals.
- (iv) Delegate authority to the Director of Education & Lifelong Learning (in consultation with the Cabinet Members for Education, Employment & Skills and Finance, Modernisation & Performance, the Director of Governance and Legal Services, the Director of Economic Development and the Corporate Director for Resources) to determine all aspects of the procurement process (including for the avoidance of doubt development of all procurement documentation and selection and award criteria, commencement of procurement through to award of contracts) and the approval of all ancillary documentation related to any property matters arising from this report.

## 5 SKATEPARK STRATEGY

Cabinet considered the proposed Cardiff Skateboard Amenity Strategy, attached at Appendix 1 to the report. It was highlighted that Skateboarding has become an Olympic Sport and, as a result, participation and demand is growing. It was noted that the Strategy would contribute to the aims of Cardiff Physical Activity and Sport strategy, the Health and Wellbeing of Future Generations (Wales) Act 2015 and the Child Friendly City ambitions. It was further noted that adopting the strategy and achieving new facilities would reduce ongoing revenue pressures, provide safe places and encourage increased participation for young people.

It was highlighted that progress would be reviewed through the Annual Parks, Play and Infrastructure delivery plan, attached to the report as Appendix 2.

A public letter from the Economy & Culture Scrutiny Committee was circulated.

RESOLVED: that

1. the Skateboard Amenity Strategy be adopted.
2. It be noted that Officers will review progress to deliver the strategy through the Annual Parks, Play and Infrastructure delivery plan attached at Appendix 2 to this report.

## 6 NON-DOMESTIC RATES - WRITE OFFS

***Appendices A and B to this report are exempt from publication by virtue of paragraph 14 of Part 4 and paragraph 21 of Part 5 of Schedule 12A of the Local Government Act 1972***

Cabinet considered a report requesting authorisation to write off debts amounting to £120,375.00. The report outlines actions taken in respect of attempts to recover this debt.

RESOLVED: that the write off the debts set out in **Appendix A**, amounting to £120,375.00 be authorised.

## 7 **REFIT:4 2023/24**

Cabinet received a report regarding the development and approach to a new Re:Fit 4 energy conservation retrofit programme across the Council's property estate, which will assist delivery of the One Planet Cardiff Built Environment carbon reduction targets.

The report sets out details of the Corporate Property Strategy and the target carbon reduction targets related to the Council's estate. The report also highlights the work on Re:Fit to date and future proposals.

RESOLVED: that

1. the process and delivery approach to the Re:Fit 4 Programme be noted.
2. authority be delegated to the Director of economic development, in consultation with the Cabinet Member for Investment and Development, the Section 151 and the Legal Officer, to determine whether to proceed with future tranches of works and generally deal with all aspects (up to and including award of any contracts) to be delivered by the appointed service provider.
3. It be noted that further update reports will be brought back to Cabinet for information on the progression of the overall programmes.

## 8 **ATLANTIC WHARF UPDATE**

***Appendices 2,3,4,5,6, 8 and 9 of this report are not for publication as they contain exempt information of the description contained in paragraphs 14 and 16 of Part 4 and paragraph 21 of Part 5 of Schedule 12A of the Local Government Act 1972.***

Cabinet received a report detailing the Outline Business Case for the redevelopment of the Red Dragon Centre (RDC) site as part of the wider regeneration of the Atlantic Wharf Site. The report also seeks authority to amend the car park strategy, as set out in Confidential Appendix 4 to the report, to fulfil the Council's obligations relating to the new Indoor Arena project and to support the regeneration of the wider Atlantic Wharf Site. Furthermore, the report provides options for the improvement of pedestrian and cycling connections along Lloyd George Avenue to improve the connection between the city centre and Cardiff Bay.

A public and confidential letter from the Economy and Culture Scrutiny Committee was circulated.

RESOLVED: that

- i) It be noted that the market exercise for the redevelopment of land marked as Area B on the plan attached at **Appendix 1** and authority be delegated to the Director of Economic Development in consultation with the Cabinet Member for Investment and Development, the Section 151 Officer and the Legal Officer to:
  - a. negotiate and enter into an exclusivity agreement with the 'Preferred Bidder'.
  - b. negotiate an option agreement contract with the 'Preferred Bidder' and to return to Cabinet for final approval.
- ii) the amended car parking strategy for the Atlantic Wharf regeneration scheme as set out at **Confidential Appendices 4** be noted and the alteration of the Indoor Arena Development Fund Agreement with Live Nation be authorised to reflect this new approach.
- iii) the acquisition of the Pierhead Street MSCP be authorised on the terms set out at **Confidential Appendix 6** and authority be delegated to the Director of Economic Development in consultation with the Cabinet Member for Investment and Development, the Section 151 Officer and the Legal Officer to complete the acquisition.
- iv) the appropriation of land for planning purposes as set out at **Appendix 7** be approved and authority be delegated to the Director of Economic Development to appropriate future parcels as outlined.
- v) the proposal for Lloyd George Avenue as set out at **Appendix 8 & Confidential Appendix 9** be noted and a consultation exercise to consider the proposal be authorised.

## 9 THE CITY PARKING PLAN

Cabinet received a report seeking approval (subject to minor amendments) of the draft City Parking Plan, attached as Appendix 1 to the report, and draft amendments to the Council's Parking Policies, attached as Appendices 3-6 of the report. The report also seeks authority to undertake public consultation in relation to the draft City Parking Plan and draft amendments to the Parking Policies.

It was highlighted that the City Parking Plan would enable a comprehensive approach to parking across the city, to help address on-street parking in areas where residents are regularly inconvenienced, in support of delivery of the Council's 10-year Transport Strategy.

A public letter from the Environmental Scrutiny Committee was circulated.

RESOLVED: that

1. (subject to minor amendments in accordance with recommendation 5) the draft City Parking Plan (attached at appendix 1) be approved.
2. the commencement of public consultation on the draft City Parking Plan (attached at appendix 1) be approved.
3. (subject to minor amendments in accordance with recommendation 5) the draft amendments to the Council's Parking Policies (attached at appendices 3-6) be approved.
4. the commencement of public consultation on the draft amendments to the Parking Policies (attached at appendices 3-6) be approved.
5. Authority be delegated to the Director of Planning, Transport and Environment, in consultation with the Cabinet member for Transport and the Council's Section 151 Officer, to:
  - i. Prepare and undertake public consultation on the draft City Parking Plan and the draft amendments to the Council's Parking Policies; and,
  - ii. Make minor amendments to and approve the City Parking Plan and the changes to the Council's Parking Policies following any recommendations made after closure of public consultation.

## **10 SHARED REGULATORY SERVICE ANNUAL REPORT 2022-23**

The Shared Regulatory Services Annual Report was received, attached as Appendix A to the report. The report contained details of the operational performance across the region including key operational implications for Cardiff around; food establishments food hygiene compliance, percentage of empty private properties brought back into use and highlights significant service achievements against the Business Case for 22/23.

RESOLVED that the Shared Regulatory Services Annual Report for 2022/23 be noted.

## **11 PARTICIPATION STRATEGY 2023-27**

Cabinet received a report regarding responses to the consultation on the Council's Participation Strategy and subsequently seeking approval of the consequential amendments to the draft Participation Strategy 2023-27, attached as Appendix A to the report. The report also seeks approval of the finalised Constitution Guide, attached as Appendix C to the report. It was highlighted that no changes are proposed to the approved Petition Scheme.

It was noted that the Council's draft Participation 2023-27 is comprised of two distinct components:

- Part 1 – this section focuses on the Council’s Consultation and Engagement arrangements.
- Part 2 – this section focuses on Democratic Engagement

It was noted that both parts of the Participation Strategy 2023-27 include an action plan setting out a range of actions to support the implementation of the Strategy.

A public letter from the Policy Review and Performance Scrutiny Committee was circulated.

RESOLVED: that

1. the Participation Strategy 2023-27 be approved;
2. it be noted that no changes are to be made to the approved Petition Scheme, which is to be reviewed again in 2025/26;
3. The Constitution Guide be approved and the Monitoring Officer be authorised to make any minor amendments which may be required from time to time; and
4. authority be delegated to the Chief Executive, in consultation with the Cabinet Members for Tackling Poverty, Equality & Public Health, to make any consequential amendments to the draft Participation Strategy 2023-27 following any recommendations made by the Policy Review and Performance Scrutiny Committee, together with any other minor amendments, as necessary, prior to publication.